

**JAMES EDWARD GAYDOS DO**

2900 CAMINO DIABLO STE 200

WALNUT CREEK CA 94597

(925) 464-2100 TEL / (925) 464-2110 FAX

CONSULTATIONS IN HEALTH – OSTEOPATHIC MANIPULATION

**Patient Registration Form**

NAME \_\_\_\_\_

DATE-OF-BIRTH \_\_\_\_\_

PARENTS' / GUARDIANS' NAMES \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_

HOME/WORK/CELL/EMAIL \_\_\_\_\_

\_\_\_\_\_

EMERGENCY CONTACT : \_\_\_\_\_

**TERMS (PLEASE INITIAL EACH LINE SIGNIFYING AGREEMENT)**

\_\_\_\_\_ DR GAYDOS is a Fee for Service Provider. Payment is made at the time of service. We accept cash, personal check, all credit cards, Square Cash and PayPal. You will receive a Billing Receipt that you may submit to your Insurance Company.

\_\_\_\_\_ Dr GAYDOS does not participate with Medicare. Your receipt for services is not valid for reimbursement, by Federal Law. If you have Medicare, or if your insurance changes to Medicare, you will be asked, on an annual basis, to sign a Medicare Private Contract outlining your understanding of your Federal Rights. This is also by Federal Law.

\_\_\_\_\_ PLEASE CREATE AN EVENT in your calendar or smart phone for your scheduled appointment(s), as Dr Gaydos cannot make reminder calls.

\_\_\_\_\_ NON-EMERGENCY CANCELLATIONS must be made TWO Business days, by

NOON, in advance of your Appointment (e.g., a Monday appointment must be cancelled by Noon the prior Thursday; a Tuesday appointment must be cancelled by Noon the prior Friday; etc). Please Note: Holidays and Weekends are NOT Business Days. This gives us time to accommodate everyone who would like an appointment. Your cooperation is appreciated.

\_\_\_\_\_ MISSED APPOINTMENTS AND LATE CANCELLATIONS are subject to the cost of the visit.

\_\_\_\_\_ LATE ARRIVAL ESTABLISHED APPOINTMENTS will be charged as per a regularly scheduled established visit, and will need to conclude at the normal end-time of the scheduled appointment so that each patient will be able to rely upon their scheduled start and end times. I sincerely appreciate your understanding.

\_\_\_\_\_ DR GAYDOS CANNOT PRACTICE MEDICINE BY TELEPHONE, emails or by patient portal. This includes, but is not limited to, reviewing labs or making treatment recommendations. I may call you with brief report results or a clarification for care, and will gladly take your calls If you have a brief, non-time sensitive question or clarification. Please feel free to leave a message by phone or by portal, and Jane or Dr Gaydos will get back to you on the same or next business day. If your questions require more detail, you may be asked to schedule an appointment, or to follow up with an appropriate Medical Care Provider.

\_\_\_\_\_ DR GAYDOS DOES NOT PRESCRIBE MAINTAINENCE MEDICATIONS. Dr Gaydos will prescribe acute-need medications on a per-situation basis, but does not prescribe Federally Scheduled Drugs without directly speaking with your Primary Care Provider. Dr Gaydos will generally make non-acute prescription medicine recommendations to your Health Care Provider, where appropriate.

\_\_\_\_\_ The Bay Area Wellness Building is a Scent-Free Office Environment for your well-being and the well-being of others. Thank you for your consideration.

Printed Name of Patient \_\_\_\_\_

Signature of Patient / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_